

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
February 25, 2020 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER 7:00PM

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(<i>Policy Committee</i>)
Thomas N. Keech, Vice President- <i>present</i>	(<i>Finance Committee</i>)
Henry J. Assetto- <i>present</i>	(<i>Education Committee</i>)
Andrew C. Finkbohner- <i>present</i>	(<i>Finance & Policy Committees</i>)
Rebecca L. Harlan- <i>present</i>	(<i>Operations Committee</i>)
Mary Ann Harris- <i>present</i>	(<i>Operations Committee</i>)
Amelia Mills - <i>present</i>	(<i>Educaion & Finance Committees</i>)
Brandon J. Rhone - <i>present</i>	(<i>Operations & Policy Committees</i>)
Jill J. Santiago - <i>present</i>	(<i>Education Committee</i>)

Administration

Richard F. Dunlap, Jr., Ed.D., Interim Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *absent*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Lisa Hauswirth, Director of Special Education - *absent*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Student Representatives

Beamlak Abraham, Senior Class Representative
Allison Carling, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the January 28, 2020 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the February 11, 2020 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held at 5:30PM on Monday, February 24th for legal and personnel reasons. An executive session was held on Monday, February 10th for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

- Youth Mentoring Partnership for Coatesville Area Intermediate High School—Alex Penman and Mark Mintzer from the Youth Mentoring program will be recognizing and highlighting the success of a few 9th and 10th grade students that have been actively participating in the program and have demonstrated acquisition of skills taught through the program. Mark and Alex will also give an overview of the program.
- Update on Comprehensive Bridge Plan, discussion on strategies to accomplish the priorities aligned to the Board goals ([Confidential Enclosure](#)).

IMPORTANT DATES

Date	Time	Meetings	Place
Mar. 10, 2020	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
Mar. 24, 2020	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

SPECIAL REPORTS

- Budget Update – Richard F. Dunlap, Jr., Ed.D. and Chuck Linderman ([Confidential Enclosure](#))

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (*Robert Fisher, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: Tom Keech Second: Henry Assetto Vote: 9-0-0

1. FINANCE COMMITTEE (*Tom Keech, Chair*)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. ([Enclosure](#))

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

B. LifeTouch Commission Checks—CAIHS & Caln

RECOMMENDED MOTION: That the Board of School Directors accept commission checks for above mentioned schools, as per the attachment ([Enclosure](#)):

- Caln - \$252
- CAISH - \$6,000

C. Donations

RECOMMENDED MOTION: That the Board of School Directors approve the attached donations, as presented. ([Enclosure](#))

D. Event Central Rental and Sales Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Event Central Rental and Sales for chairs that will be used during the graduation ceremony. ([Enclosure](#))

E. Dyndes Inc. Contract – Intermediate High School

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Dyndes Inc. for a Wireless Sound System to be used during the performance of the Wizard of Oz. ([Enclosure](#))

F. PDM Service Contract – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the contract with PDM Services for a Wireless Sound System to be used during Scott Middle School’s Spring Drama Presentation. ([Enclosure](#))

G. Formation of Coatesville Community Education Foundation

RECOMMENDED MOTION: That the Board of School Directors approve the formation of a Coatesville Community Education Foundation to promote innovative and supplemental education programs for the benefit of students and residents of the School District, as presented. ([Enclosure–Articles](#)) ([Enclosure–Exhibit A](#))

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

H. Interim Transportation Supervisor - CCRES

RECOMMENDED MOTION: That the Board of School Directors approve the temporary employment of Joanne Yarnell as an Interim Transportation Supervisor through the existing Agreement of Services with CCRES at a cost of \$325/per day.

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) McIlhenny, Melissa, Math Teacher for Scott 6th Grade Center. Letter Dated: 2/18/2020. Reason: Personal. Effective: 4/17/2020.

b. EXTRA DUTY

- 1) Bien, Jessica, National Junior Honor Society Advisor for North Brandywine Middle School. Reason: Personal. Effective: 2/10/2020.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Marshall, Kathy, LTS 5th Grade Teacher for King's Highway Elementary School. Posted: 11/5/2019. Salary: \$76,531 (prorated). Level: M. Step: 15. Temporary Substitute Contract. Degree: BS—Elementary Education, Penn State University; M. Ed.—Education and Information Technology, Wilkes University. Certifications: Grades K-6, Principal PK-12. Effective: 2/18/2020 through end of 2019—2020 School Year. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Adamski, Lisa, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 2) Connor, Natalie, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 3) Deck, Elizabeth, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 4) Diamond, Caren, Summer School Nurse for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 5) Fichter, Emily, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 6) Freeman-Petersen, Jesseka, Positive Behavior Intervention Support Team Member for Scott 6th Grade Center. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Frymiare, Carole, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 8) Gredzinski, Kimberly, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 9) Harvey, Carla, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 10) Kennedy, Deborah, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 11) Knightly, Emma-Kate, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

- 12) Loughead, Paula, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 13) Malone, Stephen, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 14) Messikomer, Dale, ESY Special Education Paraprofessional for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$12.50/hour. Effective: 7/13/2020. SP4: Staff.
- 15) Miller, Devon, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 16) Nichols, Sean, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 17) Osenbach, Laura, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 18) Shepherd, Jessica, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 19) Van Orden, Jeremiah, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 20) Viscuso, Ashley, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 21) Williams, Kathryn, ESY Special Education Teacher for the Coatesville Area School District. Posted: 1/24/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.

c. FEDERATION

- 1) Kavanagh, Conor, Lead Worker for East Fallowfield Elementary School. Posted: 11/25/2019. Salary: \$15.44/hour (\$16.44 after 1,040 hour probation period). Effective: 2/18/2020. SP4: Approved. Pending 168 Forms.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for Reeceville Elementary School. Effective: 2/25/2020—5/26/2020.
- 2) Hughes, Gabriel, Teacher for the Coatesville Area Senior High School. Effective: 1/6/2020—2/7/2020.

- 3) McConnell, Bryan, Teacher for Caln Elementary School. Effective: 4/6/2020—6/12/2020.
- 4) Reed, Genevieve, Special Education Teacher for North Brandywine Middle School. Effective: 1/28/2020—4/28/2020.

b. CATSS

- 1) McNutt, Irene, Technology Aide for the Coatesville Are School District. Effective: 4/30/2019—4/27/2020.

c. NON-CERT

- 1) Jackson, Karen, Recording Secretary for the Coatesville Are School District. Effective: 1/8/2020—3/8/2020.
- 2) Robinson, Michelle, Administrative Assistant for the Coatesville Area School District. Effective: 10/15/2019—2/7/2020.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Brown, Amy, move from Principal's Secretary for the Coatesville Area Intermediate High School to Principal's Secretary for the Coatesville Area Senior High School. Posted: 8/19/2019. Effective: TBD. SP4: Staff.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATSS

- 1) Carlin, Jennifer, move from 2.5 Hour Cafeteria/Playground/Library Aide to 5.75 Hour Special Education Classroom Aide for King's Highway Elementary School. Posted: 1/14/2020. Salary: \$12.50/hour. Effective: TBD. SP4: Staff.

6. Tenure

RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

John Chain, Effective: 1/23/2020.

Motion: Henry Assetto

Second: Tom Keech

Vote: 9-0-0

2. **EDUCATION COMMITTEE** (*Henry Assetto, Chair*)

A. **Addendum to Confidential Release and Settlement Agreement - 10002417**

RECOMMENDED MOTION: That the Board of School Directors approve the Addendum to the Release and Settlement Agreement for 10002417. ([Confidential Enclosure](#))

B. **Addendum to Confidential Release and Settlement Agreement - 10002416**

RECOMMENDED MOTION: That the Board of School Directors approve the Addendum to the Release and Settlement Agreement for 10002416. ([Confidential Enclosure](#))

C. **Permission to do Educational Research – Sarah Guttman, Elizabethtown College**

RECOMMENDED MOTION: That the Board of School Directors grant permission for educational research, as presented. ([Enclosure](#))

D. **2020-2021 Calendar – 2nd Draft**

RECOMMENDED MOTION: That the Board of School Directors approve the 2nd/final draft of the 2020-2021 calendar, as presented. ([Enclosure](#))

E. **Request to Attend Out-of State and Sunday Track Meets**

RECOMMENDED MOTION: That the Board of School Directors approve the request to attend Sunday and out-of-state track meets, as presented: ([Confidential Enclosure](#))

F. **Out-of-State Field Trip—Indoor Colorguard Competition**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

G. **Out-of-State Field Trip—Indoor Drumline Competition**

RECOMMENDED MOTION: That the Board of School Directors approve the, out-of-state field trip request, as presented. ([Confidential Enclosure](#))

H. **Out-of-State Field Trip—AFJROTC**

RECOMMENDED MOTION: That the Board of School Directors approve the, out-of-state field trip request, as presented. ([Confidential Enclosure](#))

I. **Out-of-State Field Trip—College Visit**

RECOMMENDED MOTION: That the Board of School Directors approve the, out-of-state field trip request, as presented. ([Confidential Enclosure](#))

J. **Public Performance—Gospel Choir**

RECOMMENDED MOTION: That the Board of School Directors approve the, out-of-state field trip request, as presented. ([Confidential Enclosure](#))

K. **Recommended Motion for RFQ for STEM Program Support and Infrastructure Operational Support**

RECOMMENDED MOTION: That the Board of School Directors approve the district administration to develop a Request For Qualifications (RFQ) for support with infrastructure operational efficiently, while providing finance options to the district to reinvest in the Coatesville Area School District infrastructure, and support through teaching models with STEM learning opportunities that are aligned to the educational mission of the Coatesville Area School District.

Motion: Henry Assetto Second: Tom Keech Vote: 9-0-0

L. Student Adjudications 10018141, 50001113, 10018008, 10005296, 10010289, 10004302, 10005775, and 10005172

RECOMMENDED MOTION: That the Board of School Directors approve student adjudications 10018141, 50001113, 10018008, 10005296, 10010289, 10004302, 10005775, and 10005172.

10018141

Motion: Tom Keech Second: Andrew Finkbohner Vote: 8-1-0

50001113

Motion: Tom Keech Second: Andrew Finkbohner Vote: 7-2-0

Motion to Delete 10018008, 10005296, and 10010289

Motion: Tom Keech Second: Andrew Finkbohner Vote: 9-0-0

10004302

Motion: Tom Keech Second: Andrew Finkbohner Vote: 8-1-0

10005775

Motion: Tom Keech Second: Andrew Finkbohner Vote: 8-1-0

10005172

Motion: Tom Keech Second: Andrew Finkbohner Vote: 8-1-0

3. OPERATIONS COMMITTEE (Brandon Rhone, Chair)

A. S.A. Comunale – Fire Sprinkler Services

RECOMMENDED MOTION: That the Board of School Directors approve S.A. Comunale to provide service items for fire sprinkler systems in seven buildings at a cost of \$47,225, as presented. ([Enclosure](#)).

4. POLICY COMMITTEE (Robert J. Fisher, Chair)

A. Policy 707 – Use of School Facilities – Final Reading

RECOMMENDED MOTION: That the Board of School Directors approve the final reading of Policy 707, as presented. ([Enclosure](#))

B. Policy PS 233 – Suspension and Expulsion – Second Draft

RECOMMENDED MOTION: Authorized Committee of Board Members conducts the Expulsion Hearing ([Enclosure - Policy](#)) ([Enclosure – Expulsion AR](#)) ([Enclosure – Hearing Waiver](#))

C. Policy PS 126 – Class Size – Final Reading

RECOMMENDED MOTION: That the Board of School Directors adopt Policy PS 126, Class Size. ([Enclosure](#)) ([Enclosure – Policy 126](#))

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT 8:42PM

Motion: Tom Keech

Second: Henry Assetto

Time: 8:42PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*